



HawkID Login

If you're not already logged in, enter your HawkID when accessing the [DOE ICON Template Assistant](#). You will see two different login screens, enter your email address (hawkid@uiowa.edu) on the first screen. Then enter your password on the second screen:

First screen

A screenshot of the Microsoft Sign in page. It features the Microsoft logo at the top left, followed by the text "Sign in". Below this is a text input field containing the email address "hawkid@uiowa.edu". Underneath the input field are two links: "No account? Create one!" and "Can't access your account?". A blue "Next" button is positioned to the right of the input field. At the bottom, there is a "Sign-in options" section with a magnifying glass icon.

Second screen

A screenshot of the IOWA HawkID login page. It has a yellow background with a black header bar containing the "IOWA" logo. Below the header, it says "Log in with your HawkID". There are two white input fields: the first is labeled "HawkID" and contains "hawkid@uiowa.edu", and the second is labeled "Password" and contains a series of dots. Below these fields is a black button with the text "LOG IN" and a right-pointing arrow. At the bottom, there is a link that says "Forgot your HawkID or password?".

Add the Assistant

The first time you access the assistant you will be asked to add it to your University Copilot screen:

A screenshot of a Microsoft Copilot card for the "DOE ICON Template Assistant". The card has a white background with a black header bar containing the "IOWA" logo and the text "DOE ICON Template Assistant". Below the header, it says "Built using Microsoft Copilot Studio" and "Providing just-in-time answers for using the DOE ICON Template." There is a section titled "App features" which includes an "Agent" section with the text "Use with Copilot to customize your Copilot experience. Added agents are turned on by default." and "Created by: Anthony, Mark N" and "Version 1.0.15". At the bottom, there is a small link that says "By using DOE ICON Template Assistant, you agree to the privacy policy, terms of use, and permissions."

Ask a question

Use a pre-built question or ask your own:

Ask follow-up questions

The template assistant's response is based on template help guides.

Assistant response

DOE ICON Template Assistant

I am an AI Agent trained on the DOE ICON Template help guides. Please contact the DOE Course Coordinator team at doe-admin-support@uiowa.edu with any questions about the information I provide.

I have used "01 FAQ Will you briefly explain the template site" to answer your question. Please see the [template help guides](#) for ICON screenshots and detailed instructions.

Here's what I can and can't do as the DOE ICON Template Assistant:

- ✓ **What I can do:**
 - Help you use the ICON Template to build your online course
 - Direct you to relevant documents and tutorials
 - Provide step-by-step instructions for tasks such as uploading your syllabus, building modules, adding content, and updating template pages
- ✗ **What I can't do:**

Follow-up questions

- Help you use the ICON Template to build your online course
- Direct you to relevant documents and tutorials
- Provide step-by-step instructions for tasks such as uploading your syllabus, building modules, adding content, and updating template pages

✗ **What I can't do:**

- Create or revise course materials (e.g., syllabus, announcements, assignments, learning objectives)
- Provide general guidance about teaching online
- Offer advice on course design frameworks or learning theories
- Support external tools or integrations (e.g., Peerceptiv, Turnitin, Microsoft Teams, Gradescope)

Show me step-by-step instructions for uploading my syllabus Walk me through building my first module

Please explain how to use modules

AI-generated content may be incorrect

View full help guides

The template assistant cites help guides used to answer your question and provides a link to the full template help guides.

DOE ICON Template Assistant

I am an AI Agent trained on the DOE ICON Template help guides. Please contact the DOE Course Coordinator team at doe-admin-support@uiowa.edu with any questions about the information I provide.

I have used "04 Tutorial Build Your Module Outline," "05 Tutorial Develop Course Content and Assignments," and "06 Tutorial Use Your First Module as a Template" to answer your question. Please see the [template help guides](#) for ICON screenshots and detailed instructions.

How to Use Modules in the DOE ICON Template

Message Copilot

AI-generated content may be incorrect