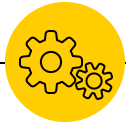


# How to Record Video Assignments Using UICapture (Panopto)



ITS Help Desk  
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# Record Video Assignments with UICapture - 1

- Login to [UICapture \(Panopto\)](#), then download and install Panopto. (You may need to right click to open link in new window.)
- If UICapture is available in the ICON course navigation, you can find the download link via Create → Record a New Session.

The screenshot displays the UICapture web interface. On the left, there is a navigation sidebar with options like Home, My Folder, Shared with Me, Everything, In Progress, and Browse. The main content area shows a 'Featured' section with several video thumbnails, including 'Recording with Panopto for Windows' and 'How to Share Folders and Videos'. A red box highlights the 'Download Panopto' link in the top right corner of the main content area. On the right side, there is a vertical navigation menu with options like Home, Modules, Announcements, Assignments, Grades, UICapture (highlighted with a red box), Academic Policies, UDOIT, MAUI in ICON, Pages, and Outcomes. Below this menu, a 'Create' dropdown menu is open, showing options like 'Record a new session' (highlighted with a red box), 'Upload media', 'Playlist', and 'New Folder'.



## Record Video Assignments with UICapture - 2

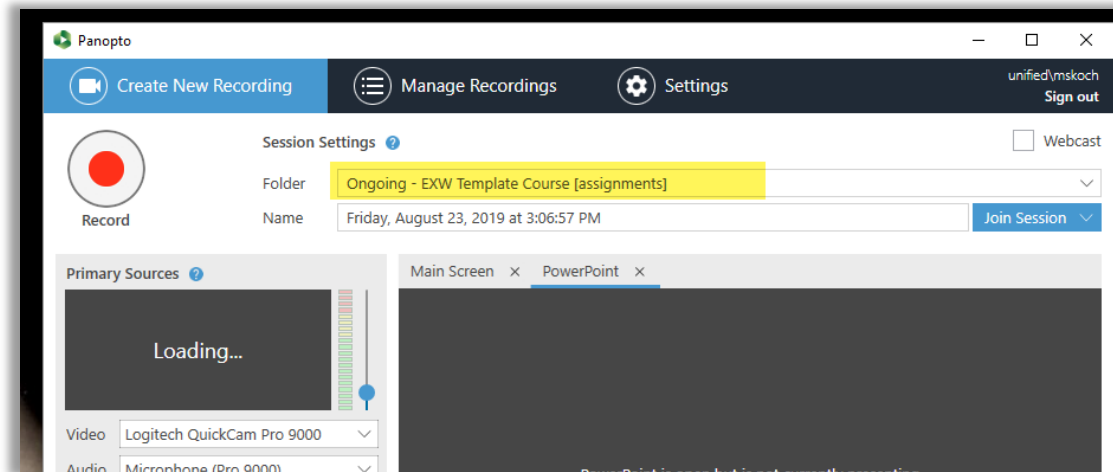
- Review instructions in links below on how to install and record with Panopto (you may need to right click to open in new window):

[Install Panopto \(Win\)](#)

[Install Panopto \(Mac\)](#)

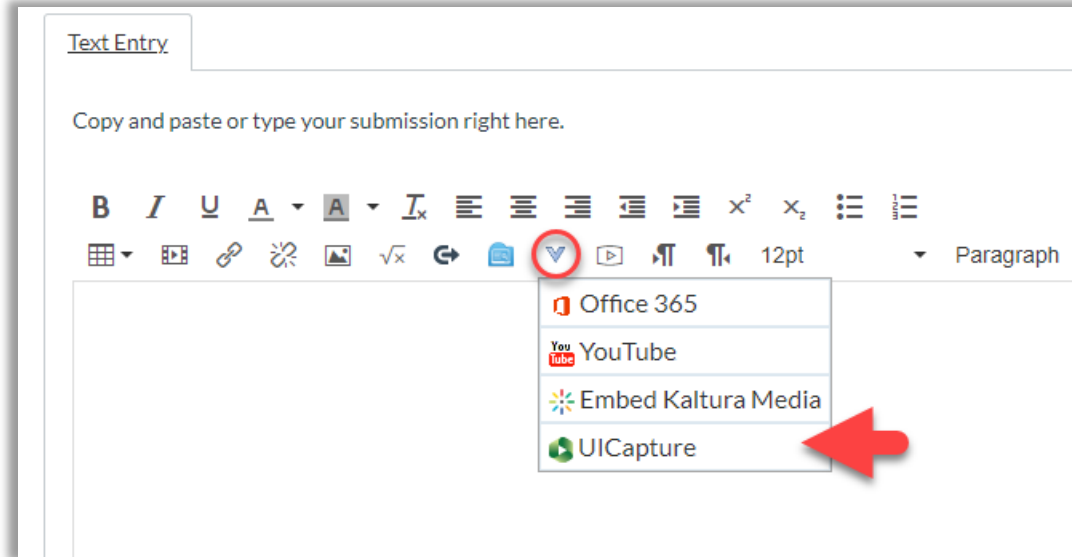
[Record with UICapture \(Win\)](#)

[Record with UICapture \(Mac\)](#)





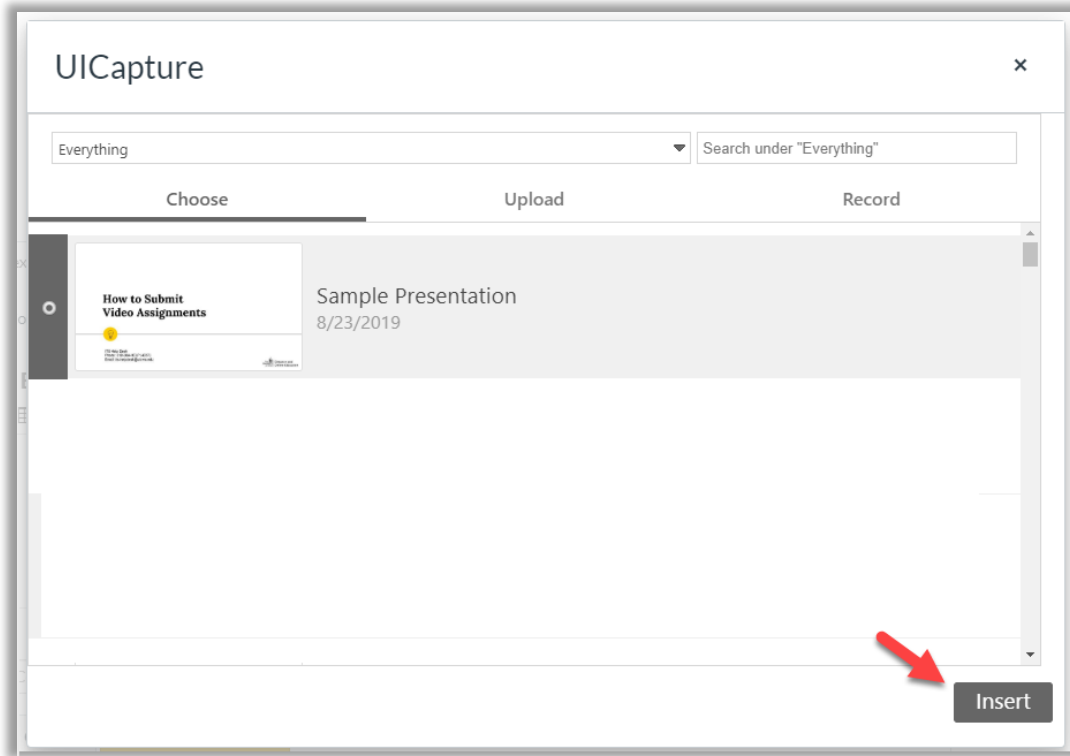
## Record Video Assignments with UICapture - 3



- When you are ready to submit your video, go to the assignment and click “Submit Assignment.” Find and click on the “V” (More External Tool) icon, then select “Uicapture.”



## Record Video Assignments with UICapture - 4



- On the “Choose” tab you will find all the videos you recorded. Select the appropriate video and click “Insert”.



# Record Video Assignments with UICapture - 5

The screenshot shows an HTML editor interface. At the top is a toolbar with various editing tools. The main content area displays a video player with a slide titled "Sample Presentation" and "How to Submit Video Assignments". The video player includes a play button and a UI Capture logo. Below the video player, there is a "Comments..." text box, a "Cancel" button, and a "Submit Assignment" button. A red arrow points to the "Submit Assignment" button. The word count at the bottom right of the editor shows "0 words".

- Your video is now embedded in the assignment. Check the video to make sure it plays normally, then submit the assignment.
- If the video fails to play, try re-uploading from the Panopto recorder.
- If the problem persists, contact [ITS Helpdesk](#) for assistance.